

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Chief, Intelligence School

DATE: 4 December 1956

FROM : Chief, Reading Improvement Branch

25 YEAR RE-REVIEW

SUBJECT: Weekly Activities Report  
27 Nov - 4 Dec 1956

1. Mr. [redacted] Management Staff, to plan further action on the readability of memoranda.

25X1

2. Reading Improvement Course #31 was completed on 30 November by 27 students. Their class average on reading rate and comprehension on pretests and posttests are listed below:

	Scanning:		Informational:		Study:
	rate	score	rate	score	score
Pretest	469 wpm	6 $\frac{1}{2}$ /8	242 wpm	18/24	45%
Posttest	827 wpm	6/8	367 wpm	14/22	52%

25X1

3. Miss [redacted] is on annual leave through 5 December.

25X1